



8 Sure-fire Hints To Guarantee Success
**When Ordering Office
Furniture Online**

Most of us love shopping online. It is easier to find what you like and have it shipped to your doorstep without leaving your office. When shopping for office furniture online, all it takes is a few clicks to learn and shop for the products you love - all from the comfort of your office.

You may prefer to shop for office furniture online because you're busy with work. However, this does come with some risk. Furniture is a large investment for your office and shopping online without seeing the product can be daunting.

No worries! With the right preparation, you can find your favourite furniture pieces online. This guide will help you make good shopping decisions. We will help you find ways on how you can confidently shop furniture online.

CHECK OUT THE FOLLOWING HELPFUL TIPS

1. CONSIDER THE AVAILABLE SPACE IN THE OFFICE

You want to buy furniture that will fit your office space. It is frustrating to get a new piece of furniture and then realise it is too big or too small for your space. Installing large pieces of furniture will lead to a cramped space causing trouble for employees to move freely, while small pieces of furniture might make your office look vacant.

To avoid this, measure your space several times and mark out the dimensions of the furniture. Take proper measurements and visualise the office setting before choosing any pieces online. Double-check the size of your space and the size of the furniture to ensure it fits. Getting correct measurements will prevent inconvenience in the future.

Create an outline of the furniture's dimensions on the floor to have a clear idea of how it will fit into your office space. Also, ask for dimensions of box it will be shipped in if you have a narrow building space. Note the furniture's legs can be unscrewed, allowing it to be moved freely through narrow building halls.



2. LOOK FOR REVIEWS

Remember when you shop at online furniture stores, you are only seeing what a company wants you to see. Every piece of furniture will look amazing, and the prices make it seem like you're getting a great deal. But how do you know if the furniture is true to its pictures and description?

By reading many customer reviews as you can. This is where you can find experiences of past customers with the dealer. Look through the reviews of past customers and their comments on the product and find the ones that seem credible. You want to look for reviews not only from the product but also from the company themselves as this will help you identify potential fake product recommendations.

You can find if any parts were damaged during the shipping process and how long it took for the delivery of the products. You can also find more about the products and see if the photos tend to hide cracks or parts that you wouldn't have seen otherwise. Doing this step forward can save you from making huge and costly mistakes.



3. REVIEW THE RETURN POLICY

Even if you love the item, it might come up with damages or without necessary parts being put together. The support system from the furniture dealer is just as important as the furniture itself. What are their warranty terms? If damages happen to the furniture during shipping, how will it be repaired? Do they offer services such as delivery, assembly, set up, and installation?

You want to read the site's policy carefully in case you may need to return an item. Some vendors may offer free shipping up to a certain area and might charge shipping charges for return fees if you dislike the item. Some won't let you return the furniture back. So it is a good idea to look at the return policy as soon as you have found a reputable office furniture company.

This is very important since you won't be able to inspect the actual office furniture that you will buy until it gets delivered to you. As much as possible, buy office furniture from a store that provides warranty and a satisfaction guarantee. If the item is defective or you are not happy with it, you can make a return.





4. DON'T HESITATE TO ASK QUESTIONS

You can ask any questions to the seller before buying office furniture. You are investing based on impressions and reviews, so you should be able to ask any queries as you want. If the seller hesitates to communicate, consider it a red flag.

Although you will buy online, we recommend that you transact with a company that has a physical store in case you want to view the item before it's shipped to you or needs anything repaired or to be returned. You will feel more at ease buying from a seller with a tangible presence.

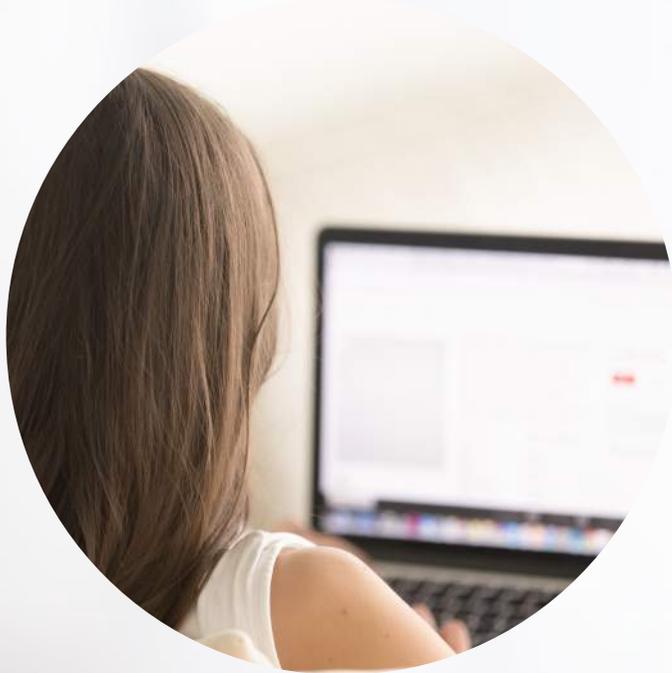
5. CONSIDER PAYING FOR ASSEMBLY AND SHIPPING COSTS

Some retailers deliver furniture in a single piece while others deliver furniture in multiple parts. If large-sized furniture is shipped in parts, you will get instructions on assembling it. You can also have it assembled upon delivery for an added fee depending on the provider. Check if the company offers such services. It's up to you to decide if it is efficient having it assembled or to doing it yourself. You can expect to pay from \$50 to \$100 depending on the item and retailer. It is well worth the cost considering the number of people and time that gets spent on assembly.

About shipping costs, the bigger the item and farther from the warehouse, the higher the shipping costs will be. Most stores list their shipping policy on their website so you should be able to review it. Some stores charge higher shipping costs to compensate for the lower prices they offer on furniture.

Other times, they could include the shipping charges in the furniture price while claiming to offer free shipping to attract more customers. Don't purchase any furniture without reviewing the store's handling and shipping fees.





6. READ PRODUCT DESCRIPTIONS

No matter how beautiful the images might look, you shouldn't forget to read the description of every product before you buy it. Lighting in photography studios is usually different from natural lighting so colours can be off; so read the names of the colours of fabric before making the purchase. The last thing you want is to order furniture based on the photograph and end up with something different because you didn't check the description carefully.

7. LOOK FOR REPUTABLE COMPANIES

When buying furniture online, you don't want to buy from any retailers. Look for reviews to see the experience of past customers with the company. Always check out a furniture company's reputation before you buy. Pay attention to people who have had a bad experience with. Bad companies are horrible to work with, and you don't want to get caught in that.





8. CHECK WARRANTY TERMS

Before you purchase furniture online, ensure that you read the warranty for the product. By reading the terms of warranty, you will know if the dealer will come to you or if you need to go to them in case of furniture repairs.

No matter who you buy it from, it's good to know what is covered under the warranty you buy. At Direct Office, we have our warranty information on our website. It's easy to find and simple to understand. You'll know what is covered when you buy your modern office furniture from us.



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